

## Position Description

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<b>Position title:</b>	2027 Psychiatry Registrar
<b>Department:</b>	Women's Mental Health
<b>Classification:</b>	As per Award
<b>Agreement:</b>	Victorian Public Health Sector (AMA Victoria) – Doctors in Training (Single Enterprise Agreement) 2022-2026
<b>Reporting to:</b>	Head of Unit, Psychiatry

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### About us

Located in Melbourne on the traditional lands of the Wurundjeri people of the Kulin Nation, the Royal Women's Hospital is Australia's first and leading specialist hospital for women and newborns. We offer expertise in maternity services, neonatal care, gynaecology, assisted reproduction, women's health and cancer services. We advocate for women's health in areas that have long been overlooked or stigmatised, including abortion, endometriosis, family violence, female genital mutilation, menopause, women's mental health, sexual assault and substance use in pregnancy.

### Our vision, values and declaration

The Women's vision, values and declaration reflect our promise to our patients and consumers, and articulate our culture and commitment to our community and each other.

Our vision is '**Creating healthier futures for women and babies**'. Our values are:



Courage



Passion



Discovery



Respect

The Women's declaration reflects the principles and philosophies fundamental to our hospital, our people and our culture.

- **We are committed to the social model of health**
- **We care for women from all walks of life**
- **We recognise that sex and gender affect health and healthcare**
- **We are a voice for women's health**
- **We seek to achieve health equity**

### Our commitment to inclusion

The Women's is committed to creating and maintaining a diverse and inclusive environment which enhances staff and consumer wellbeing, and nurtures a sense of belonging. We strongly encourage anyone identifying as Aboriginal and/or Torres Strait Islander to join us. We offer a range of programs and services to support First Nations employees. We invite people with disability to work with us, and we welcome anyone who identifies as linguistically, culturally and/or gender diverse, people from the LGBTQIA+ community and people of any age.

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## About the department/unit

The Women's Mental Health Service comprises two full-time psychiatry registrars, consultant psychiatrists, consultation–liaison (CL) mental health clinicians, and clinical psychologists.

The service provides:

- A comprehensive consultation–liaison psychiatry service within a complex tertiary setting
- Specialist outpatient perinatal and gynaecology mental health care as well as the Women's Alcohol and Drug Service (WADS)

There is a strong emphasis on teaching, supervision, and structured professional development, particularly for Stage 3 trainees.

This post offers high-quality opportunities to develop:

- Advanced skills in consultation–liaison and perinatal psychiatry
- Expertise in women's mental health and psychotherapeutic approaches
- Experience in formulation-driven care and brief interventions

Additional opportunities include:

- Observation of antenatal psychology groups
- Follow-up of patients for short-term psychological interventions

## Position purpose

The Psychiatry Registrar contributes to the delivery of a high-quality, efficient consultation–liaison psychiatry and mental health service for women receiving care at the Women's.

The role provides broad exposure to complex clinical presentations across inpatient and outpatient settings.

This position is designed to support progression toward RANZCP competencies, including increasing clinical autonomy within a structured supervision framework.

## Key responsibilities

- Provide consultation–liaison psychiatric assessment and management for inpatients and outpatients, including:
  - Antenatal and postnatal patients
  - Gynaecology and oncology patients
  - Neonatal Intensive Care Unit (NICU) families
  - Broader women's health presentations
- Develop and document comprehensive biopsychosocial formulations and management plans
- Assess and manage clinical risk, including acute presentations
- Deliver care that is trauma-informed and responsive to gender-based and family violence contexts
- Participate in parent–infant and relational work where appropriate

## Other responsibilities

### Education and Training

- Participate in protected supervision in line with RANZCP requirements
- Engage in structured teaching, journal clubs, and case conferences
- Contribute to undergraduate teaching and staff education across disciplines
- Support a positive learning environment for students and trainees
- Registrars are supported to develop progressive independence and clinical leadership skills, consistent with their training stage.

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## Quality Improvement and Clinical Governance

- Participate in quality improvement and service development activities
- Contribute to clinical governance processes (e.g. incident review, reflective practice)
- Maintain accurate, timely clinical documentation and data reporting

## Professional Responsibilities

- Participate in team, service, and organisational meetings
- Comply with all organisational policies, procedures, and professional standards
- Demonstrate behaviours consistent with the Women's values
- Maintain accurate records and provide accurate statistics and reports as needed.

## Key Performance Indicators (KPI's)

KPI's are how you will be measured as meeting the responsibilities of the position. These will be set with you as part of your Performance Development Plan within the first six months of your appointment to the position.

## Training Program

The Royal Women's Hospital provides postgraduate specialty training in psychiatry in accordance with the requirements of the Royal Australian and New Zealand College of Psychiatrists.

This position offers:

- Structured supervision aligned with RANZCP training requirements
- Opportunities for graded responsibility and skill development
- Exposure to consultation–liaison and perinatal psychiatry at an advanced level
- Engage in structured teaching, journal clubs, and case conferences
- Contribute to undergraduate teaching and staff education across disciplines
- Support a positive learning environment for students and trainees
- Opportunities to develop skills in:
  - Formulation-driven care
  - Brief psychological interventions
  - Systems-based and multidisciplinary practice

Registrars are supported to develop progressive independence and clinical leadership skills, consistent with their training stage.

## Key selection criteria.

### Essential

- MBBS or equivalent
- Registered as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA)
- Currently a trainee within the Victorian RANZCP Psychiatry Training Program.
- Demonstrated ability to work as part of a team and independently.
- Demonstrated competency in EMR
- Strong communication and interpersonal skills

### Desirable

- Stage 3 Advanced Trainee (Consultation–Liaison, Generalist, or Adult Psychiatry) preferred but we may consider Stage 2 Trainees

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- Experience in consultation–liaison, perinatal, or women’s mental health
- Experience managing complex clinical presentations and risk

## Organisational relationships

The position reports directly to the Head of Psychiatry, Women's Mental Health. Position entails a range of other important relationships. In particular, the Registrar will work closely with the Psychiatric Consultation Liaison Mental Health Clinician and other members of the mental health team.

## Inherent requirements

Inherent requirements are the essential tasks and activities that must be carried out in order to perform this role, including with adjustments. The Women’s is committed to providing workplace adjustments that support all people to work with us. We welcome you to discuss any adjustments with the manager of this role during the recruitment process or at any time during your employment, as we acknowledge and understand circumstances can change. You can also request a copy of our workplace adjustments procedure for more information.

<b>Physical demands</b>	<b>Frequency</b>
<b>Shift work</b> – rotation of shifts – day, afternoon and night	Frequent
<b>Sitting</b> – remaining in a seated position to complete tasks	Frequent
<b>Standing</b> - remaining standing without moving about to perform tasks	Occasional
<b>Walking</b> – floor type even, vinyl, carpet,	Frequent
<b>Lean forward/forward flexion from waist</b> to complete tasks	Occasional
<b>Trunk twisting</b> – turning from the waist to complete tasks	Occasional
<b>Kneeling</b> – remaining in a kneeling position to complete tasks	Occasional
<b>Squatting/crouching</b> – adopting these postures to complete tasks	Occasional
<b>Leg/foot movement</b> to operate equipment	Occasional
<b>Climbing stairs/ladders</b> – ascending and descending stairs, ladders, steps	Rare
<b>Lifting/carrying</b> – light lifting and carrying less than 5 kilos	Occasional
– Moderate lifting and carrying 5 – 10 kilos	Rare
– Heavy lifting and carrying – 10 – 20 kilos.	Rare
<b>Push/pull of equipment/furniture</b> – light push/pull forces less than 10 kg	Occasional
– moderate push / pull forces 10 – 20 kg	Rare
– heavy push / pull forces over 20 kg	Rare
<b>Reaching</b> – arm fully extended forward or raised above shoulder	Rare
<b>Head/neck postures</b> – holding head in a position other than neutral (facing forward)	Occasional
<b>Sequential repetitive actions in short period of time</b>	
– Repetitive flexion and extension of hands wrists and arms	Frequent
– Gripping, holding, twisting, clasping with fingers/hands	Frequent
<b>Driving</b> – operating any motor-powered vehicle with a valid Victorian driver’s license.	Rare
<b>Sensory demands</b>	<b>Frequency</b>
<b>Sight</b> – use of sight is integral to most tasks completed each shift	Constant
<b>Hearing</b> – use of hearing is an integral part of work performance	Constant
<b>Touch</b> – use of touch is integral to most tasks completed each shift	Constant
<b>Psychosocial demands</b>	<b>Frequency</b>
<b>Observation skills</b> – assessing/reviewing patients in/outpatients	Constant
<b>Problem solving</b> issues associated with clinical and non-clinical care	Constant
<b>Attention to Detail</b>	Constant
<b>Working with distressed people and families</b>	Frequent
<b>Dealing with aggressive and uncooperative people</b>	Occasional
<b>Dealing with unpredictable behaviour</b>	Constant
<b>Job demands</b> – high workload, tight deadlines, and competing priorities	Constant
<b>Exposure to traumatic or distressing content or situations</b> – including handling sensitive information arising from patient records, patient care activities, incident reports, adverse events, or investigations of adverse events.	Frequent

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<b>Role specific considerations</b> Support is available for staff exposed to psychological risks. Any adjustments that may be required can be discussed with your manager.	Not Applicable
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### Definitions used to quantify frequency of tasks/demands as above

<b>Prolonged/constant</b>	70 – 100 % of time in the position
<b>Frequent</b>	31 – 69 % of time in the position
<b>Occasional</b>	16 – 30% of time in the position
<b>Rare</b>	1 – 15% of time in the position
<b>Not applicable</b>	0% of time in the position

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### Employee awareness and responsibilities

- Employees are required to be aware of, and work in accordance with, hospital policies and procedures
- Employees are required to identify and report incidents, potential for error and near misses, to improve knowledge systems and processes and create a safe environment for staff and patients.
- Employees agree to provide evidence of a valid employment Working with Children Check and provide complete details for the Women's to undertake a Nationally Coordinated Criminal History Check (NCCHC)
- Our vision is a future free from violence and discrimination in which healthy, respectful relationships are the norm. The Women's expects all staff to contribute to a culture that promotes and supports diversity, equity, respect and inclusion.
- The Women's provides pregnancy termination services as part of its public health responsibility to provide safe health care to women.

### Vaccination requirements

As this role has direct physical contact with patients and clinical environments, employees are required to be vaccinated against or demonstrate immunity to influenza, COVID-19, whooping cough (pertussis), hepatitis B, chicken pox, MMR (measles, mumps, rubella) and may include hepatitis A, and complete screening for tuberculosis.

Employment with the Women's is conditional upon the provision of satisfactory evidence of vaccination and/or screening, and we may withdraw an offer of employment if the required evidence is not provided at least five business days prior to the intended start date.

### Declaration

**By accepting this position description electronically I confirm I have read, understood and agreed to abide by the responsibilities and accountabilities outlined.**

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**Developed date:** May 2026

**Developed by:** Medical Director of Maternity Services & Manager, Medical Workforce

**Date of next review:** May 2027

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